

# PARISH of ODD RODE

Minutes of a Meeting of the Parish Council held at Scholar Green Village Hall on Wednesday 16th May 2018 at 7.30pm.

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Present Cllrs Lawton (Chair), Smith, Robinson, Shaw, Moller, S Harwood, C Harwood, Clowes, Cook, Cope, Meakin and Alcock

Mr G. Roberts (Clerk) & CEC Cllr Liz Wardlaw (from 8pm)

<u>Item No.</u>	<u>Detail</u>	<u>Action</u>
1311.	<p><b><u>Chairman</u></b> Cllr Smith indicated that, due to commitments, he was unable to carry on as chairman. Cllr Smith proposed, Cllr Clowes seconded and it was unanimously RESOLVED to elect Cllr Lawton as Chairman.</p> <p>Cllr Smith was thanked for his time as chairman. Cllr Lawton reminded the meeting that councillors should send their apologies if they can't make a meeting and that contributions to the meeting should go through the chair.</p> <p>[Cllr Smith left the meeting]</p>	
1312.	<p><b><u>Vice-chairman</u></b> Cllr Lawton proposed, Cllr Cope seconded and it was unanimously RESOLVED to elect Cllr Clowes as Vice-chairman.</p>	
1313.	<p><b><u>Apologies for Absence</u></b> There were no apologies for absence.</p>	
1314.	<p><b><u>Public Forum</u></b> No members of the public raised any issues.</p>	
1315.	<p><b><u>Declarations of interest</u></b> None.</p>	
1316.	<p><b><u>Minutes of a meeting held on 18<sup>th</sup> April 2018</u></b> Cllr C Harwood proposed, Cllr Robinson seconded and it was RESOLVED nem con to pass the minutes of the meeting held on the 18<sup>th</sup> April 2018 as a true and correct record.</p>	
1317.	<p><b><u>Matters arising from the Meeting of 18<sup>th</sup> April 2018</u></b> a) Playing fields – Cllr Clowes reported that it should take 2 days of work at Rode Heath once the contracts are signed. The pathwork will not include the section which has soakaway mats. The gate will be replaced by the end of the year. Cllr Cook reported that the Mount Pleasant site was now open and</p>	

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Initialled by Chair

just needed the swings reinstating.

b) Trees at Mill Mead – the Clerk reported that he was awaiting a site meeting.

C) Speed limits – The Clerk reported that Cllr Bailey had put forward the A50 and Sandbach Road (at Thurlwood) for extensions of speed limits (30mph and 40mph respectively). The pedestrian crossing survey needed to be done in June or early July (before the school breaks up). The slow sign had not been painted yet.

**1318. Co-option of Councillor**

There were no applications.

**1319. Membership of Committees, Working Groups & Council representative**

Membership of the following bodies and appointments of representatives were agreed (Chairman is ex-officio on all):

a) Planning Committee – Cllrs Robinson, Lawton, Shaw, Moller, Cook & Clowes (Cllr Cope will act as a reserve for Cllr Clowes).

b) Community Transport Management Committee – Cllrs Lawton, C Harwood, S Harwood & Shaw.

c) Grants Committee – Cllrs Clowes, Robinson, Cook, S Harwood & Lawton.

d) Police & Community Support Officer Liaison Group – Cllrs Meakin, Lawton, S Harwood & C Harwood.

e) Policy, Procedures & Personnel Working Group – Cllrs Robinson, Moller, Lawton & S Harwood.

f) Newsletter Working Group – Cllrs Shaw, Lawton, Robinson, C Harwood & S Harwood. .

g) Lengthsman Working Group – Lawton, Robinson, Cook, and C Harwood.

h) Neighbourhood Development Plan Steering Group – Cllrs Robinson, Moller & Lawton.

i) Scholar Green Village Hall – Cllr Shaw

j) Mount Pleasant Village Hall – Cllr Robinson

[Cllr Wardlaw entered the meeting]

k) Rode Heath Village Hall – Cllr S Harwood.

l) YPCC – Cllr Cope.

m) Health Liaison – vacant

n) Transport Liaison – Cllr C Harwood

o) Cheshire Association of Local Councils – Cllrs Lawton, Moller & 1 ther.

p) Congleton Local Area Partnership – vacant.

**1320. Internal auditors report for 2017/18**

The internal audit report was received. Cllr Lawton proposed, Cllr Robinson seconded and it was unanimously RESOLVED to accept the report, to amend the figure on the Annual Accounting Statement and note the GDPR recommendations.

- 1321. Appointment of Internal Auditor for 2018/19**  
Cllr Clowes proposed, Cllr Shaw seconded and it was unanimously RESOLVED to appoint JDH Business Services Ltd as internal auditor for the year 2018/19.
- 1322. Annual governance statement (s1) for 2017/18**  
Cllr Shaw proposed, Cllr Cook seconded and it was unanimously RESOLVED to approve the statement.
- 1323. Annual accounting statement (s2) for 2017/18**  
Cllr Clowes proposed, Cllr Meakin seconded and it was unanimously RESOLVED to approve the statement.
- 1324. Renewal of Council's Insurance**  
Cllr Shaw proposed, Cllr C Meakin seconded and it was unanimously RESOLVED to renew the Council's insurance with Zurich Municipal and motor insurance with Bollington Insurance Brokers (QBE Insurance).
- 1325. Accounts and Expenses**  
Cllr Cope proposed, Cllr Clowes seconded and it was unanimously RESOLVED to approve the following:
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|---|------------------|
| <b>PAYE + NIC</b>   | <b>£635.86</b>   |
| <i>May payment 647.34 – 11.48 overpayment in April</i>  |                  |
| <b>Mr G Roberts</b>   | <b>£1,864.30</b> |
| <i>May salary and exp £134.55:<br/>mileage 202 @45ppm £90.90<br/>Cllr mileage (BL for trip to Shotton) £43.65</i> |                  |
| <b>Superannuation</b>   | <b>£625.99</b>   |
| <i>May payment 614.46 + 11.53 underpayment in April</i>   |                  |
| <b>Fuel Genie</b>   | <b>£45.27</b>    |
| <i>Diesel for Rode Runner</i>   |                  |
| <b>Amberon Ltd</b>  | <b>£426.00</b>   |
| <i>Road closures for Killer Mile</i>  |                  |
| <b>08 Direct</b>  | <b>£11.99</b>    |
| <i>Freephone number 1 month</i>   |                  |
| <b>Giff Gaff</b>  | <b>£7.50</b>     |
| <i>1 mobile monthly £7.50 credit.</i>   |                  |
| <b>Community Transport Association</b>  | <b>£80.00</b>    |
| <i>Annual membership</i>  |                  |
| <b>United Print</b>   | <b>£565.57</b>   |
| <i>April/May On The Rode</i>  |                  |
| <b>Newfield Holdings</b>  | <b>£619.20</b>   |
| <i>April/May rent</i>   |                  |
| <b>JDH Business Service</b>   | <b>£223.20</b>   |
| <i>Internal audit</i>   |                  |
| <b>Royal Mail</b>   | <b>£4.62</b>     |
| <i>Freepost replies March 2018</i>  |                  |
| <b>ChALC</b>  | <b>£1,470.04</b> |
| <i>Annual subs</i>  |                  |
| <b>Legal &amp; General</b>  | <b>£305.39</b>   |
| <i>Ill Health Liability Insurance</i>   |                  |
| <b>Bollington Insurance Brokers Ltd</b>   | <b>£1,195.59</b> |
| <i>Rode Runner annual insurance</i>   |                  |

**1326. Reports & Updates**

A) *CEC Report* - Cllr Wardlaw reported on CEC issues including; planning; vulnerable person resettlement scheme; new homes bonus; and public health.

B) *Report from committees & working groups* – Reports were received from Planning, Community Transport, Newsletter and Neighbourhood Development Plan. There was also a report about the UPM visit.

C) PCSO – a written report had been received. Cllr Moller hoped that the Facebook updates will not replace the monthly report. It was agreed that this would not be acceptable.

D) *Village Halls* – The Council’s representatives reported on the village halls. The Council’s suggestions re office space were being considered by the Mount Pleasant VH Committee.

**1327. Correspondence**

Email from Mow Cop Methodist Church re removal of old phone box. Cllr Clowes proposed, Cllr Cook seconded and it was unanimously RESOLVED to offer the box to the Church for one pound, for them to remove at their expense, with the proviso that the Council be allowed to site an information point on church land.

**1328. Conclusion**

The meeting concluded at 9.05 pm.

Signed \_\_\_\_\_

*Dated* \_\_\_\_\_