

PARISH of ODD RODE

Minutes of a Meeting of the Parish Council held at Mow Cop Community Church, Top Station Road, Mow Cop on Wednesday 19th September 2018 at 7.30pm.

Present Cllrs Lawton (Chair), Clowes, Robinson, Shaw, S Harwood, C Harwood, Cope, Meakin, Alcock and Griffiths.

Mr G. Roberts (Clerk), Cllr Wardlaw and Mr B Giffiths in attendance.

<u>Item No.</u>	<u>Detail</u>	<u>Action</u>
1352.	<u>Apologies for Absence</u> Apologies for absence were received from Cllr Smith, Cllr Cook & Cllr Moller.	
1353.	<u>Public Forum</u> No members of the public raised any issues.	
1354.	<u>Declarations of interest</u> None.	
1355.	<u>Minutes of a meeting held on 18th July 2018</u> Cllr S Harwood proposed, Cllr Clowes seconded and it was RESOLVED nem con to pass the minutes of the meeting held on the 20 th June 2018 as a true and correct record.	
1356.	<u>Matters arising from the Meeting of 18th July 2018</u> a) Playing fields – Cllr Clowes reported that there were still aspects of the project awaiting completion: footpath to be finished, safety surfacing provided around the equipment, an extra bench will be provided and the bollards that had been ripped out will be reinstated. b) Trees at Mill Mead – the Clerk reported on the prices given by ANSA. Cllr S Harwood proposed, Cllr C Harwood seconded and it was unanimously RESOLVED to refer to PEEP to make a decision on the course of action to take including awarding any contract. c) Hedges –Cllr Shaw highlighted a number of hedges in Scholar Green which needed cutting back. He will liaise with the Clerk after the meeting. d) AEDs – Nick Blair (NWAS) had responded that he recommended having a set of pediatric pads in each box. Cllr Shaw proposed, Cllr Meakin seconded and it was RESOLVED to purchase 4 sets of pads. e) Traffic Calming at Mount Pleasant – as Cllr Cook was absent, it was agreed to defer consideration of her request.	

1357.

Co-option of Councillor

Mrs Griffiths addressed the meeting. Cllr Meakin proposed, Cllr Shaw seconded and it was unanimously RESOLVED to co-opt Mrs Griffiths to the Parish Council as a Scholar Green representative. Cllr Griffiths signed her declaration of acceptance of office.

The second applicant for co-option did not attend and it was agreed to defer a decision to the next meeting (and remind the candidate of the invitation to attend).

1358.

Council representatives

The Council confirmed the following representatives:

- a) CEC Town & Parish Council Conference – Weds 26th Sept 6.00 – 8.30 pm at St Peter's Church Hall, School Lane, Elworth, Sandbach, CW11 4HU – Chairman, Cllr B Lawton, and Clerk, G Roberts.
- b) ChALC AGM – Thurs 25th Oct 7.00 – 9.00 pm at Middlewich Civic Hall, Civic Way, Middlewich, CW10 9AS – Cllr C Clowes, Cllr K Moller and Clerk, G Roberts.

1359.

Audit Report

The report of the external auditor was received and accepted. The Clerk was thanked for his work in ensuring that the Council received another clear audit.

1360.

Accounts and Expenses

Cllr C Harwood proposed, Cllr S Harwood seconded and it was unanimously RESOLVED to approve the following:

<i>PAYE + NIC</i>	<i>£647.34</i>
<i>Aug payment</i>	
<i>Mr G Roberts</i>	<i>£1,729.95</i>
<i>Aug salary</i>	
<i>Superannuation</i>	<i>£614.46</i>
<i>Aug payment</i>	
<i>PAYE + NIC</i>	<i>£1,145.83</i>
<i>Sept payment*</i>	
<i>Mr G Roberts</i>	<i>£2,433.56</i>
<i>Sept salary*</i>	
<i>Superannuation</i>	<i>£913.07</i>
<i>Sept payment*</i>	
<i>Fuel Genie</i>	<i>£129.31</i>
<i>Aug Diesel for Rode Runner</i>	
<i>Fuel Genie</i>	<i>£67.27</i>
<i>Sept Diesel for Rode Runner</i>	
<i>United Print</i>	<i>£456.06</i>
<i>On The Rode Aug/Sept</i>	
<i>United Print</i>	<i>£533.24</i>
<i>On The Rode Oct/Nov</i>	
<i>08 Direct</i>	<i>£111.99</i>
<i>Freephone number 1 month</i>	
<i>Giff Gaff</i>	<i>£7.50</i>
<i>1 mobile monthly £7.50 credit.</i>	
<i>08 Direct</i>	<i>£111.99</i>
<i>Freephone number 1 month</i>	
<i>Giff Gaff</i>	<i>£7.50</i>
<i>1 mobile monthly £7.50 credit.</i>	
<i>Datanet Communications</i>	<i>£103.00</i>

<i>Printer toner cartridges</i>	
K V Trevelyan	£72.00
<i>Rode Runner 10 week safety check</i>	
Zootech (UK) Ltd	£36.00
<i>Website address registration</i>	
PJ Leafletings Ltd	£171.60
<i>On The Rode June/July delivery</i>	
PJ Leafletings Ltd	£171.60
<i>On The Rode Aug/Sept delivery</i>	
Scholar Green Village Hall	£84.00
<i>Room hire</i>	
Royal Mail	£9.62
<i>Freepost Return mail</i>	
BT	£204.70
<i>Office line & internet ¼</i>	
PKF Little John LLP	£480.00
<i>External audit</i>	

* These figures were agreed after the confidential item at minute 1365b) was agreed and include the pay increase backdated to 1st April 2018.

1361.

Item Raised by Cllr Cook

After a request by the Rector of Odd Rode, it was agreed in principal to adopt the public notice board at Scholar Green provided that its position be swapped with the Parish Council's notice board. This will be referred to the PEEP.

1362.

Member Training

Following on from the cancelled event (where there were not enough members intending to attend), it was agreed to hold a training event based on the booklet "How To Be A Good Councillor" one evening. Dates were discussed and it was agreed that it would be held on Weds 14nd November at the Parish Office.

1363.

Reports & Updates

A) *Report from committees & working groups* – Reports were received from Planning, Community Transport, Newsletter and the Neighbourhood Development Plan. The following report was received from PEEP and Cllr C Harwood proposed, Cllr Lawton seconded and it was unanimously RESOLVED to adopt the recommendations (the 2019/20 budget figure to be subject to the usual budgetary process when setting the precept):

The PEEP (Parish Environmental Enhancements Project) is considered by members a better description of our work than Lengthsman Working Group. CEC has made it clear that there are no funds for such a scheme. The service could be resourced by Parish Precept, voluntary contributions and possibly grants (esp. in relation to one off projects).

The scheme could cover:

- a) On off projects
- b) On-going maintenance items:
 - i) where a service is being provided but it is not happening to a standard or frequency acceptable to most residents;
 - ii) where a service is not being provided.

All work will need the permission of the land owner (usually CEC but could be Canal & River Trust, private open area, e.g. outside McColls, etc.), insurance, etc.

Examples of maintenance items are:

- Siding out of small areas of footway and regular clearance of leaves, soil, weeds, grass, etc. to keep the footways open throughout the year.
- Removal of litter from footways and verges.
- Cleaning and maintaining road signs (inc. minor repairs, e.g. replacing screws).
- Trimming back CEC hedges, e.g. Mead Avenue, footway to The Mount, Scholar Green. etc.
- Removing snow & ice, spreading salt on key footway locations.
- Removing brambles, etc. obstructing footways where the owner cannot be identified.
- Extra grass strimming along specified footways (to allow pedestrians to walk the highway without getting their legs soaked).

Additional improvements to the environment could include:

- Flower planting, tree planting, etc.
- Improving the street scene, e.g. converting some road signs to old style finger post signs, installing "Cheshire rails" in key sites, etc.
- Provision of interpretative panels for local history, natural history, etc. in key sites.

It was agreed that the bus shelters would be considered by the project.

It was RECOMMENDED that the Project access £7,000 from the Community Development reserves this year and that a budget of £15,000 p.a. be planned for in 2019/20.

B) PCSO – a written report had been received.

C) *CEC Report* – Cllr Wardlaw reported on Rode Heath park, cluster meetings, New Homes Bonus (31st December is deadline for submitting ideas, decision on which to take forward will be in Jan), Birch Tree Lane street lights and A50 traffic safety (Cllr Wardlaw will arrange a meeting with Simon Wallace re the A50).

Councillors raised a number of suggestions including the need for a speed camera on the approach to Cherry Lane.

D) Village Halls – The Council's representatives reported on the village halls.

1364.

Correspondence

- a) RBL re Remembrance Sunday – new times were noted. Cllr Wardlaw gave her apologies. It was noted that the RBL arrange the road closure.
- b) Ann Bank's email re WWI beacon – Cllr Robinson proposed, Cllr Meakin seconded and it was agreed to allocate £1,000 from reserves to cover the cost of the event. The Clerk will liaise with Ann on the details. Given the tight timescale and safety aspects, a gas beacon would be preferable.

1365.

Confidential items

Cllr Wardlaw and Mr Griffiths left the room.

- a) Report of Office Working Group – a report was received which indicated that land may be available to purchase in 3 to 4 months time. It was agreed to investigate this further.

The Clerk and Cllr Griffiths left the room.

- b) Annual Appraisal report & recommendations – the report was received and accepted. Cllr Cope proposed, Cllr Meakin seconded and it was unanimously RESOLVED to accept the following recommendations: that, in line with the Clerk's contract & the national agreement between NALC & SLCC, the new pay scales be agreed (a 2% cost of living increase) and that, in recognition of the increased workload and responsibilities, the Clerk's salary increases 2 increments from SC31 to SC33 (from £28,221 pa to £29,909 pa inclusive of cost of living increase) effective from 1st April 2018.

1366.

Conclusion

The meeting concluded at 9.29 pm.

Signed _____

Dated _____