

PARISH of ODD RODE

Minutes of a Meeting of the Parish Council held at Newfield House, Brook Lane, Astbury, on Wednesday 18th March 2020 at 7.30pm.

Present Cllrs Clowes (Chair), Lawton, Robinson, Shaw, Moller, R Griffiths and B Griffiths.

Mr G. Roberts (Clerk) in attendance.

<u>Item No.</u>	<u>Detail</u>	<u>Action</u>																								
1550.	<u>Apologies for Absence</u> Apologies for absence were received from Cllrs C Harwood, S Harwood, Cook, Somerville, Connolly, Johnson, Cope & Meakin.																									
1551.	<u>Public Forum</u> There were no members of the public present.																									
1552.	<u>Declarations of interest</u> No declarations an interest were made																									
1553.	<u>Minutes of a meeting held on 19th February 2020</u> Cllr R Griffiths proposed, Cllr S Robinson seconded and it was unanimously RESOLVED to pass the minutes of the meeting held on the 19 th February 2020 as a true and correct record.																									
1554.	<u>Matters arising from the Meeting of 19th February 2020</u> a) VE Day – due to the Covid 19 pandemic, this has been put on hold.. b) Village signs – the Clerk provided an estimate for signs. Cllr BGriffiths proposed, Cllr Robinson seconded and it was unanimously RESOLVED to obtain quotes for two signs for Rode Heath, two for Scholar Green and one for Mount Pleasant. .																									
1555.	<u>Accounts and Expenses</u> Receipts & payments to date were reviewed. Cllr Robinson proposed, Cllr R Griffiths seconded and it was unanimously RESOLVED to approve the following: <table><tbody><tr><td><i>PAYE + NIC</i></td><td>£769.37</td></tr><tr><td><i>March payment</i></td><td></td></tr><tr><td><i>Mr G Roberts</i></td><td>£2,042.09</td></tr><tr><td><i>March salary</i></td><td></td></tr><tr><td><i>Expenses mileage (Jan – March) 176 miles @ 45p pm = £79.20</i></td><td></td></tr><tr><td><i>Expenses from petty cash:</i></td><td></td></tr><tr><td><i>Paper £8.85</i></td><td></td></tr><tr><td><i>Mould Spray, paper towels & moisture absorber for notice boards £17.55</i></td><td></td></tr><tr><td><i>Superannuation</i></td><td>£707.16</td></tr><tr><td><i>March payment</i></td><td></td></tr><tr><td><i>ATOS Fuel Genie</i></td><td>£75.44</td></tr><tr><td><i>Minibus diesel</i></td><td></td></tr></tbody></table>	<i>PAYE + NIC</i>	£769.37	<i>March payment</i>		<i>Mr G Roberts</i>	£2,042.09	<i>March salary</i>		<i>Expenses mileage (Jan – March) 176 miles @ 45p pm = £79.20</i>		<i>Expenses from petty cash:</i>		<i>Paper £8.85</i>		<i>Mould Spray, paper towels & moisture absorber for notice boards £17.55</i>		<i>Superannuation</i>	£707.16	<i>March payment</i>		<i>ATOS Fuel Genie</i>	£75.44	<i>Minibus diesel</i>		
<i>PAYE + NIC</i>	£769.37																									
<i>March payment</i>																										
<i>Mr G Roberts</i>	£2,042.09																									
<i>March salary</i>																										
<i>Expenses mileage (Jan – March) 176 miles @ 45p pm = £79.20</i>																										
<i>Expenses from petty cash:</i>																										
<i>Paper £8.85</i>																										
<i>Mould Spray, paper towels & moisture absorber for notice boards £17.55</i>																										
<i>Superannuation</i>	£707.16																									
<i>March payment</i>																										
<i>ATOS Fuel Genie</i>	£75.44																									
<i>Minibus diesel</i>																										

Initialled by Chair

08 Direct	£11.99
<i>Freephone number 1 month (booking line)</i>	
Giff Gaff	£6.00
<i>1 mobile monthly at £6.00 for booking line</i>	
Premier Tail Lifts	£118.80
<i>6 monthly service, LOLER & weight test for minibus lift</i>	
KW Trevelyan	£96.00
<i>10 week safety check on minibus</i>	
FTE Ltd	£325.00
<i>Fitting of AED cabinet at Mow Cop</i>	
PM Instruments	£147.58
<i>2 batteries & pads for AEDs (date expired consumables)</i>	
Keates Hulme	£270.00
<i>Professional fee for valuation re land for office</i>	
BT	£265.77
<i>Office phone & internet.</i>	

Grant cheques* (subject to adoption of Grants Committee recommendation min 1557):

Mount Pleasant Village Hall	£1,160.00
Scholar Green Village Hall	£750.00
Rode Heath Village Hall	£1,178.39
Rode Heath YPCC	£600.00
Rode Heath Scout Group	£1,500.00
Mow Cop Runners	£750.00
Rode Park & Lawton Cricket Club	£1,000.00
Woodcocks' Well School	£100.00
St Luke's Church	£100.00
All Saints Church	£377.00
Good Shepherd Church	£671.42
Mount Pleasant Friday Club	£100.00
Rode Heath 'S' Club	£100.00
Wednesday Lunch Club	£100.00

1556.

Review of Internal Controls & Risk Assessment

Cllr Shaw proposed, Cllr B Griffiths seconded and it was unanimously RESOLVED to approve the review of internal controls & risk assessments

Cllr Shaw proposed, Cllr B Griffiths seconded and it was unanimously RESOLVED to adopt the new Financial Regulations (based on the NALC model regulations 2019).

Cllr Shaw proposed, Cllr B Griffiths seconded and it was unanimously RESOLVED to appoint Cllr Barbara Lawton and Cllr Christopher Clowes as two additional signatories for the Co-op Bank Accounts (replacing Norman Harding and Margaret Hancock).

1557.

Reports & Updates

A) Report from committees & working groups – Planning, reported on enforcement and applications (applications previously circulated to members): Grants, Cllr R Griffiths proposed, Cllr Lawton seconded and it was unanimously RESOLVED to adopt the recommendations of the Grants

Committee (including the grants agreed in 1555 and moving the APM from to the 3rd Tuesday in May); Community Transport, the service will be suspended during the Covid 19 pandemic; Christmas Tree Working Group, progress noted.

B) PCSO Report – No report was received.

C) Cheshire East matters – There were no CEC Councillors present.

D) Village halls – The Council's representatives reported that the halls were closed due to the Covid 19 pandemic.

1558. Covid 19 Pandemic

There was a thorough discussion about the pandemic and the impact on the Council's decision making process.

Cllr Shaw proposed, Cllr R Griffiths seconded and it was unanimously RESOLVED that, subject to the Government's guidelines and any legislative changes, the Council shall suspend all meetings and hold the four statutory full Council meetings later in the year. All powers of the Council that it can delegate be delegated to the Clerk for the duration of the pandemic. The Clerk will liaise with the Chairman before exercising powers and will liaise with councillors before making comments on planning applications. Financial Regulations and Standing Orders be suspended in so far as they cannot be adhered to in the situation (all receipts and payments to be reported to councillors on a regular basis). Should the Clerk be unable to exercise the delegated powers for whatever reason, e.g. illness, the powers are delegated to an Emergency Committee which shall comprise Cllr Clowes, Cllr Lawton, Cllr B Griffith, Cllr R Griffiths, Cllr Shaw and Cllr Meakin.

1559. Correspondence

There was no correspondence.

1560. Conclusion

The meeting concluded at 20.30 pm.

Signed _____

Dated _____