

PARISH of ODD RODE

Minutes of a virtual meeting of the Parish Council held on Wednesday 16th December 2020 at 7.30pm

Present Cllrs Clowes (Chair), Lawton, Moller, S Harwood, Cook, Shaw, B Griffiths, R Griffiths and Connolly.

Mr G. Roberts (Clerk) and Councillor P Redstone in attendance.

<u>Item No.</u>	<u>Detail</u>
1584.	<u>Apologies for Absence</u> Apologies were received from Cllrs Somerville, Robinson, Meakin, Johnson and Cope. Cllr Lawson proposed, Cllr Shaw seconded and it was unanimously RESOLVED, in the light of the pandemic and issues with access to internet based communication, to grant leave of absence for these members. PCSO Carter gave her apologies.
1585.	<u>Public Forum</u> No members of the public were present.
1586.	<u>Declarations of interest</u> None
1587.	<u>Minutes of a meeting held on 25th November 2020</u> Cllr Lawton proposed, Cllr S Harwood seconded and it was unanimously RESOLVED to pass the minutes of the meeting held on 25th November 2020 as a true and correct.
1588.	<u>Matters arising from the Meeting of 25th November 2020</u> a) Policy on naming of facilities and other memorials – A draft policy drawn up by the Chairman had previously been circulated. Cllr Shaw proposed, Cllr Connolly seconded and it was unanimously RESOLVED to adopt the policy. b) Recommendations of the Grant Committee - Cllr S Harwood proposed, Cllr Lawton seconded and it was unanimously RESOLVED to accept the following recommendations: <ol style="list-style-type: none">1) All grants will be allowed to roll over for one calendar year if the relevant project needs this.2) Any request for virement will be looked at on a case by case basis.3) This will not disbar organisations from applying for a grant in 2021/22 (provided it is for a different project to the one already grant funded).

1589. **Accounts and Expenses**

Cllr Moller proposed, Cllr Connolly seconded and it was unanimously RESOLVED to agree the following payments:

PAYE + NIC	£1272.43*
<i>Dec payment</i>	
Mr G Roberts	£2,882.78*
<i>Dec salary & expenses £211.51</i>	
<i>Mileage 30th March to 16th Dec 420 miles @ 45ppm £189.00</i>	
<i>(weekly AED inspection)</i>	
<i>Rope & warning tape for MP Xmas tree £11.97 & £10.54</i>	
Superannuation	£1053.29*
<i>Dec payment</i>	
Newfield Holdings	£1,728.00
<i>Office rent August to December 2020</i>	
08 Direct	£11.99
<i>Freephone number 1 month (booking line)</i>	
Giff Gaff	£6.00
<i>1 mobile monthly at £6.00 for booking line</i>	
PMS Instruments	£147.58
<i>Batteries & pads for AEDs</i>	
PME Maintenance	£4,395.00
<i>Christmas trees & lighting, etc</i>	
BT	£295.34
<i>Office phone & internet 1/4</i>	

* Including backdated pay increase to 1st April 2020.

1590.

Budget & Precept

The meeting considered the receipts & payments against budget to date and projected year-end figures. The draft budget and estimated year end reserves were unanimously agreed. It was agreed that £20,000 be transferred from the general reserves to the Office Fund.

Cllr Lawton proposed, Cllr Shaw seconded and it was unanimously RESOLVED to issue a precept of £94,997 for the year 2021/22. This is a 2% increase on 2020/21.

1591.

Reports & Updates

- a) *Committees & Working Groups* – Brief reports were given from the committees and working groups (most having not met in recent months).
- b) *Police & Community Support officer* – PCSO Carter had submitted a written request that the Council match fund a bid to the Police & Crime Commissioner for school traffic safety equipment and learning materials for the parish's three schools. Cllr Cook proposed, Cllr R Griffiths seconded and it was unanimously RESOLVED to match fund £600.

c) *Cheshire East Matters* – Cllr Redstone reported on CEC matters including consultation on waste disposal sites, transport and car parking. It was agreed that ORPC will respond to these. Cllr Redstone stated that he had been approached by Cllr Cook asking him to support her request for a zebra crossing by Woodcocks well School. The Chairman queried why the Parish Council had not been made aware of the request Cllr Cook stated that she had emailed all parish councillors but had not had a response from anyone. The Chairman noted that if the Parish Council were to take a view on the proposal it needed to be put on the agenda and Cllr Cook stated that she would put it on the January agenda.

Cllr Redstone agreed to follow up the faulty streetlights on Mount Pleasant Road.

Cllr Redstone relayed a request from Hassall PC to use the Rode Runner minibus. This was agreed in principle (they would provide their own driver) and it was also agreed in principle to joint trips.

Village Halls – Brief reports were given as most had no recent meetings.

1592. **Correspondence**

The following correspondence was received:

RHVH request to vire the grant funds – Cllr Lawton proposed, Cllr Shaw seconded and it was RESOLVED nem con to allow the virement in light of the problems caused by the Covid situation.

1593. **Staffing matter – confidential**

The annual staff appraisal had been held and it was RECOMMENDED that, in line with the Clerk's contract & the national agreement between NALC & SLCC (and National Joint Council for Local Government Services terms), that the new pay scales be agreed (a 1.89% cost of living increase) and that, in recognition of the Clerk's work, the Clerk's salary increases 1 increment (from SC28 to SC29), i.e. from £32,234 to £32,910 p.a. (inclusive of cost of living increase) effective from 1st April 2020. Cllr R Griffiths proposed, Cllr Sv Harwood seconded and it was unanimously RESOLVED to agree and adopt the recommendations.

1594. **Conclusion**

The meeting concluded at 8.28 p.m.

Signed by the Chairperson_____

Dated_____