

# The PARISH of ODD RODE

Minutes of the meeting of the Parish Council held at Newfield House, on Wednesday 20<sup>th</sup> March 2024 at 7.30pm

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Present Cllrs Lawton (Chair), Shaw, Cope, Griffiths, Howard, Ford, Flynn, Loughran and Whitehead.

Mr G. Roberts (Clerk) and Cllr Wardlaw (CEC ward member) in attendance.

Item No.    Detail

1968.    **Chairman**

Cllr Lawton was proposed, seconded and unanimously elected to chair the meeting.

1969.    **Apologies for Absence**

Apologies were received from Cllrs Connolly, Brammer, Massey and Frost. Also, PCSO Watson and CEC Cllr Redstone.

1970.    **Public Forum**

There were no members of the public present.

1971.    **Declarations of Interest**

There were no declarations of interest.

1972.    **Minutes of the Meeting of 20<sup>th</sup> February 2024**

Cllr shaw proposed, Cllr Flynn seconded and it was unanimously RESOLVED to agree the minutes as true and correct.

1973.    **Matters Arising from the minute**

There were none.

1974.    **Election of Vice-chairman**

Cllr Flynn proposed, Cllr Howard seconded and it was unanimously RESOLVED to elect Cllr Shaw as Vice-chairman.

1975.    **Casual Vacancy**

There had been no applications. It was agreed to advertise the vacancies widely.

1976.    **Salary Scale**

The national pay award was noted and, in line with the Clerk's contract & the national agreement between NALC & SLCC (and National Joint Council for Local Government Services terms), it was RESOLVED to implement the new pay scales which have been agreed with effect from 1st April 2023. Scale 31 has risen from £37,261 p.a. (1/4/22 to 31/3/23) to £39,186 p.a. (1/4/23 to 31/3/24). Accordingly, the salary will be increased to the new rate, backdated to 1/4/23.

1977.    **Accounts & Expenses**

Cllr Griffiths proposed, Cllr Loughran seconded and it was unanimously RESOLVED to agree the following payments:

<i>HMRC PAYE + NIC</i>	£1,755.34
<i>March payment</i>	
<i>Mr G Roberts</i>	£3,540.15
<i>March salary (inc pay award backdated to 1/4/23)</i>	

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Initialled by Chair

<b>Mr G Roberts</b>	<b>£425.55</b>
<i>Expenses: Petty cash £5.25 (parking £2.50, Reg letter £2.75)</i>	
<i>Mileage 934 miles at 45ppm (12 months) £420.30</i>	
<b>Superannuation</b>	<b>£1,376.45</b>
<i>March payment</i>	
<b>08 Direct</b>	<b>£11.99</b>
<i>Freephone number 1 month (Rode Runner booking line)</i>	
<b>Giff Gaff</b>	<b>£6.00</b>
<i>1 mobile monthly at £6.00 for Rode Runner booking line</i>	
<b>Adobe</b>	<b>£19.97</b>
<i>Monthly fee for Adobe Pro for editing/producing accessible documents.</i>	
<b>Fuel Genie</b>	<b>£55.28</b>
<i>Minibus fuel</i>	
<b>K W Trevelyan</b>	<b>£412.40</b>
<i>Minibus repairs (two new tyres and diagnostics)</i>	
<b>One.com</b>	<b>£150.76</b>
<i>NDP website yearly hosting fee inc backup</i>	
<b>Newfield Holdings</b>	<b>£1,382.40</b>
<i>Final rent to 31/03/24</i>	
<b>Store safe Ltd</b>	<b>£1,090.37</b>
<i>12 months storage 1/4/24 to 31/3/25</i>	
<b>Rode Heath Village Hall</b>	<b>£627.00</b>
<i>12 months meetings (11 meetings 6.30 to 9.30) 1/4/24 to 31/3/25</i>	

1978. **Annual review of risk assessments & internal control**

The Council reviewed the risk assessments & internal controls. Cllr Griffiths proposed, Cllr Whitehead seconded and it was unanimously RESOLVED that they are fit for purpose subject to updating with risk assessments on home working and use of the storage unit. Cllr Griffiths agreed to draft a home working policy.

1979. **Reports & Updates**

*Cheshire East matters* – Cllr Wardlaw reported on CEC matters including Drummer Lane surfacing (railway part excluded), A34 to be resurfaced in parts, S106 review, and a corporate peer challenge. It was noted that Mill Mead is still flooding and that Cllr Redwood is addressing this with CEC.

*Committees & Working Groups* – brief reports were given as follows: Planning (Quarry Wood Farm application); Office Working Group (Cllr Griffiths proposed, Cllr Shaw seconded and it was unanimously RESOLVED to use a PO Box for the Council's address); Newsletter (an article on dog fouling will be included, and a Green Moss article);

*PCSO report* – No report was received.

*Village Halls* – Brief reports were given.

1980. **Correspondence**

Boundary Commission – agreed that the Parish should not be split across wards and that the name, if ward includes more than one parish, should be distinguished from the Parish, e.g. Odd Rode Rural, Greater Odd Rode, Odd Rode & District, etc.

1981. **Conclusion**

The meeting concluded at 8.55pm

Signed by the Chairperson \_\_\_\_\_

Dated \_\_\_\_\_

