

# PARISH of ODD RODE

Minutes of the meeting of the Parish Council held at Rode Heath Village Hall on Wednesday 19<sup>th</sup> June 2024 at 7.30pm

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Present Cllrs Shaw (Chair), Lawton, Howard, Whitehead, Loughran, Flynn and Jury.

CEC Cllr Wardlaw and Mr G. Roberts (Clerk) in attendance.

- | <u>Item No.</u> | <u>Detail</u>   |
|-----------------|---|
| 2007.           | <b><u>Apologies for Absence</u></b><br>Apologies were received from Cllrs Connolly, Cope, Griffiths, Brammer, Ford and Massey.  |
| 2008.           | <b><u>Public Forum</u></b><br>Kate Jury addressed the meeting.  |
| 2009.           | <b><u>Casual Vacancy</u></b><br>Cllr Loughran proposed, Cllr Lawton seconded and it was unanimously RESOLVED to co-opt Kate Jury to represent the Rode Heath ward.  |
| 2010.           | <b><u>Declarations of Interest</u></b><br>There were no declarations of interest.   |
| 2011.           | <b><u>Minutes of the Meeting of 15<sup>th</sup> May 2024</u></b><br>Cllr Whitehead proposed, Cllr Flynn seconded and it was unanimously RESOLVED to agree the minutes as true and correct.                            |
| 2012.           | <b><u>Matters Arising from the minutes</u></b><br>There were no matters arising.  |
| 2013.           | <b><u>Internal Audit Report</u></b><br>The Internal Audit Report was received and considered. It was noted that the £10.67 VAT had been added to the cash book (and net figure amended).                              |
| 2014.           | <b><u>Section 1 Annual Governance Statement 2023/24</u></b><br>Cllr Howard proposed, Cllr Whitehead seconded and it was unanimously RESOLVED to agree and sign the Annual Governance Statement.                       |
| 2015.           | <b><u>Section 2 Annual Accounting Statement 2023/24</u></b><br>Cllr Whitehead proposed, Cllr Flynn seconded and it was unanimously RESOLVED to agree and sign the Annual Accounting Statement.                        |
| 2016.           | <b><u>Reserves</u></b><br>The meeting considered the reserves and proposed virements. Cllr Howard proposed, Cllr Flynn seconded and it was unanimously RESOLVED to vire funds to allow for the purchase of an office. |

2017. **Accounts & Expenses**

Cllr Whitehead proposed, Cllr Lawton seconded and it was unanimously RESOLVED to agree the following payments:

<i>HMRC PAYE + NIC</i>	£924.23
<i>June payment</i>	
<i>Mr G Roberts</i>	£2,475.04
<i>June salary</i>	
<i>Superannuation</i>	£893.12
<i>June payment</i>	
<i>08 Direct</i>	£23.98
<i>2 x Freephone numbers 1 month (Rode Runner booking line &amp; office)</i>	
<i>Giff Gaff</i>	£6.00
<i>1 mobile monthly at £6.00 for Rode Runner booking line</i>	
<i>Adobe</i>	£19.97
<i>Monthly fee for Adobe Pro for editing/producing accessible documents.</i>	
<i>Fuel Genie</i>	£70.01
<i>Minibus fuel</i>	
<i>Netwise Training</i>	£205.48
<i>Initial set up and registration of gov.uk website &amp; emails</i>	
<i>A J Gallagher</i>	£1,116.55
<i>Minibus insurance 1 year</i>	
<i>Zurich Municipal</i>	£945.71
<i>Council insurance</i>	
<i>Keates Hulme</i>	£450.00
<i>Valuation of building for office</i>	
<i>Mount Pleasant Village Hall</i>	£3,980.00
<i>Energy Efficiency Grant</i>	
<i>Legal &amp; General</i>	£465.76
<i>IHL Insurance (off pension contribution)</i>	
<i>JDH Business Services</i>	£448.80
<i>Internal Audit</i>	
<i>Netwise</i>	£528.00
<i>Annual website, domain and emails</i>	
<i>Poole Alcock</i>	£1,500.00
<i>Deposit on conveyance fees</i>	

2018. **Reports & Updates**

*Cheshire East matters* – Cllr Wardlaw reported on CEC matters including the D Day Celebrations, the garden waste scheme, a solar farm for the biomass centre, corporate peer challenge, home from hospital good neighbours scheme, holiday activities & food programme, and ward members' budgets. After a discussion, it was agreed to consider the Cinderhill Lane pedestrian bays project for joint ward budget/Parish CIL funding. Cllr Wardlaw also agreed to chase up CEC re the proposed Ride Heath Memorial Garden.

*Committees & Working Groups* – Brief reports were given from the committees and working groups: Planning (nothing controversial) and Community Transport (bus due its service, MOT, etc).

*PCSO* – no report.

*Village Halls* – Brief reports were given.

2019. **Correspondence**

There was no correspondence.

2020. **Confidential Item – Purchase of Office**

Cllr Lawton proposed, Cllr Flynn seconded and the following was unanimously RESOLVED:

- 1) To purchase the Manor Shop, Congleton Road, Scholar Green for the price of £125,000.
- 2) To authorise the Chairman, Cllr David Connolly and Vice-chairman, Cllr Andrew Shaw, to sign all legal documents in relation to the purchase on behalf of the Council.
- 3) To RESOLVE to confirm the engagement of Poole Alcock Solicitors to undertake the conveyance at a fixed price of £1,850 plus disbursements plus VAT.
- 4) To RESOLVE to authorise the Clerk To The Council to act on behalf of the Council in all matters relating to this purchase.
- 5) To RESOLVE to budget for £130,000 expenditure on this matter from reserves.
- 6) To RESOLVE to place a memorial plaque on the building (dedicated to the founder of Manor Shop, Kevin Jones, who died in 2022 in his early 40s).

2021.

**Conclusion**

The meeting concluded at 8.50 pm

Signed by the Chairperson \_\_\_\_\_

Dated \_\_\_\_\_